

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
CHIEF EXECUTIVE / BUSINESS DEVELOPMENT			
<u>1. Council Minute Volume</u>			
Annual subscription for the Municipal Year (11 copies)	31.00	62.00	100.00
Individual copies of the Minute Volume	25.00	26.00	4.00
<u>2. Committee/Sub-Committee Agendas & Minutes</u>			
The charges for Committee agendas and the Minute Volume have been reviewed to more accurately reflect the costs of production.			
Annual subscription to the Cabinet, Development Management Committee or Strategic Planning Committee agendas	59.00	90.00	52.54
Annual subscription to both the Development Management Committee and the Strategic Planning Committee agendas	0.00	180.00	New charges
Annual subscription to other Committee/Sub-Committee Agendas	18.00	33.00	83.33
Individual copies of Agendas	6.50	8.50	30.77
Agendas and minutes may also be obtained, without charge, from the Council website, www.harrow.gov.uk			
<u>3. Legal Charges</u>			
Easements	Negotiated	Negotiated	
S.38 Road Agreements	Negotiated	Negotiated	
Dedication Agreements	Negotiated	Negotiated	
Planning Restriction Agreements	Negotiated	Negotiated	
Mortgage Redemption Discharge	84.00	105.00	25.00
Discount Repayment Discharge	74.00	105.00	41.89
Leasehold Registration Fee (Each transaction registered)	45.00	75.00	66.67

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Notice of transfer & Mortgage	0.00	100.00	New charges
Leasehold Enquiry Fee (Each property)	60.00	75.00	25.00
Second Mortgage Questionnaire	84.00	86.50	2.98
All other chargeable legal work	Negotiated	Negotiated	
Discount Postponement fee	45.00	105.00	133.33
<u>4. Local Land Charges</u>			
No change proposed			
Additional Enquiries - Part I (inclusive of Official Statutory £6 fee)	195.00	195.00	0.00
Additional Parcel	23.00	23.00	0.00
Additional Enquiries - Part II	13.00	13.00	0.00
Additional Enquiries - Added by Solicitors	23.00	23.00	0.00
Duplicate result of Search	15.00	15.00	0.00
Cancellation Fee	33.00	33.00	0.00
NLIS search - Part I (inclusive of Official Statutory £6 fee)	160.00	160.00	0.00
<u>5. Solicitors' Miscellaneous Queries</u>			
External (hourly) rates are advised by the Law Society			
Principal Solicitors/Senior Lawyers	184.00	195.00	5.98
Senior Assistant Lawyers	163.00	173.00	5.78
Assistant Lawyers	137.00	145.00	5.84
Legal assistants/Trainee Solicitors	100.00	106.00	6.00
<u>6. Copying Documents</u>			
A4 per page	0.95	0.10	-89.47
A3 per page	1.80	0.20	-88.89
<u>7. Register of Births, Deaths and Marriages</u>			
<u>Citizenship</u>			
The proposed prices are comparable to other Registrar Offices in neighbouring authorities			
Special ceremony (individual) first family member	100.00	105.00	5.00

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Special ceremony additional family member (adult) per person	51.00	55.00	7.84
Ceremony Per Adult	68.00	80.00	17.65
Private ceremony (couples)	150.00	160.00	6.67
Photograph	10.00	10.00	0.00
<u>Other Ceremonies</u>			
Baby naming (external venues only) Mon to Sat (new service on trial)	170.00	170.00	0.00
Baby naming (external venues only) Sun	250.00	250.00	0.00
Renewal of Marriage Vows Mon to Fri	40.00	70.00	75.00
Renewal of Marriage Vows Sat	56.50	70.00	23.89
Renewal of Marriage Vows Mon to Sat (external venues) (new service on trial)	170.00	170.00	0.00
Renewal of Marriage Vows Sun (external venues) (new service on trial)	250.00	250.00	0.00
<u>Advice</u>			
Citizenship Application Nationality Checking Services			
Charges includes VAT			
Individual Applicant (Mon-Fri)	35.00	45.00	28.57
Married Couple (Mon-Fri)	50.00	60.00	20.00
Married Couple & 2 Minors (Mon-Fri)	60.00	70.00	16.67
Each additional Minor (Mon-Fri)	15.00	20.00	33.33
Individual Minor independent of parent (Mon- Fri)	15.00	20.00	33.33
Individual Applicant (Sat)	55.00	65.00	18.18
Married Couple (Sat)	70.00	80.00	14.29
Married Couple & 2 Minors (Sat)	80.00	90.00	12.50
Each additional Minor (Sat)	35.00	45.00	28.57
Individual Minor independent of parent (Sat)	35.00	45.00	28.57
<u>8. Payroll Commissions</u>			
Deductions of Union Dues from pay (excludes VAT)	2.50%	2.50%	0.00
Admin fee – attachment of earnings (excludes VAT) per deduction	1.00	1.00	0.00

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CHIEF EXECUTIVE / BUSINESS DEVELOPMENT9. Researching Old Register Entries per written request

Basic charge (1st hour or part thereof)	25.00	New charges
Per hour thereafter	25.00	New charges

10. Community Lettings

The actual charge to the customer has increased by 15% on September 2006 with a further 10% increase in September 2007.

From 1st September 2007 the concession will change from 70% to 60%.

- For Sunday use, an additional charge of £4.35 per hour is payable for caretakers' wages.
- The Council holds Public Indemnity Insurance, which indemnifies individuals and non-profit organisations against liabilities that may arise from the hire of Council premises. A charge of 7% will be added to the above hire charges
- In certain circumstances, an additional caretaker may be required at a charge of £17.00 per hour.
- Use of piano per day is £6.00

(a) Hire Cost per Hour - Full Charge

High School Hall	66.00	66.00	0.00
Primary School Hall	48.00	48.00	0.00
Youth Centre Hall	48.00	48.00	0.00
Gymnasium	66.00	66.00	0.00
Classroom	12.00	12.00	0.00
Playground	12.00	12.00	0.00
Kitchen	5.00	5.00	0.00
Playing Field	12.00	12.00	0.00

(b) Hire Cost Per Hour - 70% Concession

High School Hall	19.80	19.80	0.00
Primary School Hall	14.40	14.40	0.00
Youth Centre Hall	14.40	14.40	0.00
Gymnasium	19.80	19.80	0.00
Classroom	3.60	3.60	0.00

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CHIEF EXECUTIVE / BUSINESS DEVELOPMENT			
Playground	3.60	3.60	0.00
Kitchen	1.50	1.50	0.00
Playing Field	3.60	3.60	0.00

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PEOPLE FIRST			
<u>1. Library Services</u>			
<u>Fines (per item per day open):</u>			
Books and audio recordings (14+ yrs)	0.17	0.18	5.88
Videos & DVD's adults 14+ years	0.75	0.75	0.00
Videos & DVD's children	0.40	0.40	0.00
<u>Loan of:</u>			
CD music recordings (3 weekly)	0.90	0.95	5.56
Spoken word recordings (up to 2 items/sets) (3 weekly)	0.45	0.50	11.11
Spoken word recordings (3+ items/sets) (3 weekly)	0.95	0.95	0.00
Videos (children) weekly	1.50	1.50	0.00
DVDs (children) weekly	1.50	1.50	0.00
Videos (adults) weekly	2.50	2.50	0.00
DVDs (adults) weekly	2.50	2.50	0.00
Reservations adults/children	0.80	0.85	6.25
Photocopies (mono) A4 / A3	10/20p	10/20p	0.00
Photocopies (colour)	£1.00/£1.50	£1.00/£1.50	0.00
Floppy discs	0.50	0.55	10.00
<u>Replacement charges:</u>			
Cost of replacement of lost or damaged library stock	Up to full replacement cost	Up to full replacement cost	
<u>2. Teachers' Centre</u>			
2.1 Room Hire Charges Harrow Council)			
<u>(a) Standard Rate per hour</u>			
Hall	57.00	58.30	2.28
Seminar room (large)	36.00	36.80	2.22
Seminar room (standard)	25.50	26.10	2.35
Syndicate room (standard)	18.50	18.90	2.16
IT training room	38.00	38.90	2.37
Gymnasium	42.00	43.00	2.38

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	Current 2006-2007 £	Proposed 2007-2008 £	Change %
PEOPLE FIRST			
<u>(b) Evenings and Weekends</u>			
Hall	67.50	69.10	2.37
Seminar room (large)	47.50	48.60	2.32
Seminar room (standard)	32.50	33.20	2.15
Syndicate room (standard)	22.00	22.50	2.27
IT training room	43.50	44.50	2.30
Gymnasium	52.50	53.70	2.29
<u>(c) Public Holidays</u>			
Hall	87.00	89.00	2.30
Seminar room (large)	67.50	69.10	2.37
Seminar room (standard)	42.50	43.50	2.35
Syndicate room (standard)	31.00	31.70	2.26
IT training room	68.00	69.60	2.35
Gymnasium	69.00	70.60	2.32
2.2 Room Hire Charges (External Customers)			
<u>(a) Standard Rate</u>			
Hall	62.00	63.40	2.26
Seminar room (large)	39.50	40.40	2.28
Seminar room (standard)	29.00	29.70	2.41
Syndicate room (standard)	19.50	19.90	2.05
IT training room	45.00	46.00	2.22
Gymnasium	48.50	49.60	2.27
<u>(b) Evenings and Weekends</u>			
Hall	79.50	81.30	2.26
Seminar room (large)	55.00	56.30	2.36
Seminar room (standard)	36.00	36.80	2.22
Syndicate room (standard)	24.00	24.60	2.50
IT training room	49.50	50.60	2.22
Gymnasium	59.50	60.90	2.35
<u>(c) Public Holidays</u>			
Hall	96.50	98.70	2.28
Seminar room (large)	77.50	79.30	2.32
Seminar room (standard)	47.50	48.60	2.32

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	Current 2006-2007 £	Proposed 2007-2008 £	Change %
PEOPLE FIRST			
Syndicate room (standard)	34.50	35.30	2.32
IT training room	77.50	79.30	2.32
Gymnasium	79.00	80.80	2.28

The Council holds Public Indemnity Insurance which indemnifies individuals and non-profit organisations against liabilities that may arise from the hire of Council premises. A charge of 7% will be added to the above hire charges for both Priority and Non-Priority Users.

All bookings after midnight are subject to a surcharge of £19 per hour.

An additional single charge of £35 may be levied on bookings only requiring one room.

2.3 Catering Tariff (External Customers)

Coffee, Tea, Orange Juice (per head)	1.10	1.10	0.00
Tea/coffee/biscuits (per head)	1.45	1.50	3.45
Tea/coffee/orange juice/biscuits (per head)	2.20	2.30	4.55
Jug of orange juice	5.25	5.40	2.86
Mineral water	2.95	3.00	1.69
Sandwiches (1 round) from	2.50	2.60	4.00
Sandwiches (1.5 rounds) from	3.70	3.80	2.70
Fruit	Priced daily	Priced daily	
Luncheon Voucher	5.65	5.80	2.65
Beverage Voucher	1.10	1.10	0.00

2.4 Catering Tariff (Harrow Council)

Coffee, Tea, Orange Juice (per head)	0.80	0.80	0.00
Tea/coffee/biscuits (per head)	1.10	1.10	0.00
Tea/coffee/orange juice/biscuits (per head)	1.80	1.80	0.00
Jug of orange juice	4.25	4.30	1.18
Mineral water	2.55	2.60	1.96
Sandwiches (1 round) from	1.90	1.90	0.00
Sandwiches (1.5 rounds) from	2.70	2.80	3.70
Fruit	Priced daily	Priced daily	
Luncheon Voucher	5.50	5.60	1.82
Beverage Voucher	1.10	1.15	4.55

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PEOPLE FIRST

There is no proposed increase in coffee, tea and orange juice as the prices increased by 5p approx 4% between 2005/6 and 2006/7 and feedback from customers is that these prices are expensive particularly when trying to make savings within budgets. The intention is to try to encourage increased volume of sales to increase profits (e.g. more frequent refreshments). More recently there has been a severe reduction in the sales of these items as a result of the policy of no refreshments at meetings (£80k income target with a final predicted outturn of approx £40k). We took customers feedback into account and thought that increasing the charges that customers already found high, might not attract customers back within the current financial situation

2.5 Media Resources (External Customers)Photocopying

White paper- A4 single	0.053	0.054	1.89
White paper- A4 double, White paper- A3 single	0.095	0.097	2.11
White paper- A3 double	0.170	0.174	2.35
OHP Film- A4 single	0.300	0.307	2.33
Colour paper- A4 single	0.950	0.972	2.32
Colour paper- A4 double, Colour paper- A3 single	1.800	1.841	2.28
Colour paper- A3 double	3.550	3.632	2.31

2.6 Other Services (External Customers)

Laminating-per metre, minimum charge for 0.5m	4.00	4.10	2.50
Video Editing- self-help per hour	7.65	7.80	1.96
Video editing – technician time per hour	21.00	21.50	2.38
Video Copying- per tape	2.85	2.90	1.75
Audio copying- per tape	0.50	0.50	0.00

2.7 Items for Sale (External Customers)

Binders	From 0.30	From 0.30	0.00
Flipchart paper pad	6.75	6.90	2.22
Audio tapes	From 0.82	From 0.82	0.00
Video tapes	From 1.95	From 1.95	0.00
Computer discs- box of 10	From 6.00	From 6.00	0.00

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PEOPLE FIRST			
<u>2.8 Hire of Equipment On-Site (prices VAT exclusive) (External Customers) PER DAY or part of a day. **Please note fees included in room rate and very rarely used.</u>			
Video cameras	19.00	19.40	2.11
PA system (small)	25.00	25.60	2.40
PA system (medium)	30.00	30.70	2.33
PA system (large)	70.00	71.60	2.29
Display boards**	30.00	30.70	2.33
Laptop computer and printer**	80.00	81.80	2.25
<u>2.9 Hire of Equipment Off-Site (prices VAT exclusive) (External Customers) PER DAY or part of a day</u>			
Video cameras	45.00	46.00	2.22
PA system (small)	37.50	38.40	2.40
PA system (medium)	40.00	40.90	2.25
35mm carousel, projector and screen	8.20	8.40	2.44
Flipchart and stand	10.00	10.20	2.00
OHP and screen	20.00	20.50	2.50
Display boards	31.00	31.70	2.26
Folding Chair	0.50	0.50	0.00
<u>2.10 Media Resources (Harrow Council)</u>			
<u>Photocopying</u>			
White paper- A4 single	0.043	0.044	2.33
White paper- A4 double, White paper- A3 single	0.080	0.082	2.50
White paper- A3 double	0.150	0.153	2.00
OHP Film- A4 single	0.300	0.307	2.33
Colour paper- A4 single	0.750	0.767	2.27
Colour paper- A4 double	1.350	1.381	2.30
Colour paper- A3 single	1.350	1.381	2.30
Colour paper- A3 double	2.450	2.506	2.29
<u>2.11 Other Services (Harrow Council)</u>			
Laminating-per metre, min charge for 0.5m	3.40	3.50	2.94

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PEOPLE FIRST			
Video Editing- self-help per hour	7.20	7.40	2.78
Video editing – technician time per hour	18.00	18.40	2.22
Video Copying- per tape	2.40	2.50	4.17
Audio copying- per tape	0.45	0.50	11.11
<u>2.12 Items for Sale (Harrow Council)</u>			
Binders	From 0.28	From 0.28	0.00
Flipchart paper pad	5.10	5.20	1.96
Audio tapes	From 0.61	From 0.61	0.00
Video tapes	From 1.84	From 1.84	0.00
Computer discs- box of 10	4.50	4.60	2.22
<u>2.13 Hire of Equipment On-Site (prices VAT exclusive) (Harrow Council) PER DAY or part of a day</u>			
Video cameras	6.50	6.60	1.54
Display boards	8.50	8.70	2.35
Laptop computer and printer	32.50	33.20	2.15
Projection unit	45.00	46.00	2.22
<u>2.14 Hire of Equipment Off-Site (prices VAT exclusive) (Harrow Council) PER DAY or part of a day</u>			
Video cameras	32.00	32.70	2.19
PA system (small)	27.00	27.60	2.22
PA system (medium)	32.00	32.70	2.19
35mm carousel, projector and screen	6.60	6.80	3.03
Flipchart and stand	8.00	8.20	2.50
OHP and screen	8.00	8.20	2.50
Display boards	14.50	14.80	2.07
Folding Chair	0.40	0.40	0.00
<u>3. Youth and Connexions Service</u>			
<u>(a) Playscheme Charges – In Borough</u>			
General playscheme – per day (9.30am to 4.30pm session)	13.00	15.00	15.38
General playscheme – per week (9.30am to 4.30pm sessions)	58.50	67.50	15.38

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PEOPLE FIRST			
Extended day playschemes – per day (8.30am to 5.30pm session)	15.50	17.50	12.90
Extended day playschemes – per week (8.30am to 5.30pm sessions)	70.00	79.00	12.86
<u>(b) Playscheme Charges – Out Of Borough</u>			
General playscheme – per day (9.30am to 4.30pm session)	15.00	17.00	13.33
General playscheme - per week (9.30am to 4.30pm sessions)	67.50	76.50	13.33
Extended day playschemes – per day (8.30am to 5.30pm session)	17.50	19.50	11.43
Extended day playschemes – per week (8.30am to 5.30pm sessions)	79.00	88.00	11.39

Charges have increased by more than the general rate of inflation in order to reduce the subsidy funded by the Council.

4. Adult EducationNon-Accredited Adult & Community Learning
Course Fees

Basic Courses - Per hour	2.75	2.75	0.00
Specialist Courses - Per hour	3.00	3.00	0.00
Concessionary Rates:			
75% reduction for means tested benefits			
50% reduction for over 60s			

In certain circumstances these rates may be subject to a surcharge to cover the costs of running courses for smaller groups or the additional costs attributable to some specialist courses.

Fees for Adult and Community Learning in 2006/07 are under review and subject to consultation, includes a number of variables around LSC funding, Age Discrimination Act [concessions] and impact of fee increases in 06/07. Revised charges anticipated being available for Council decision February 2007.

5. Social Carea) Blue Badges

Max level permitted under current legislation.	2.00	2.00	0.00
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PEOPLE FIRST			
<u>b) Charges for Meals on Wheels, meals in day centres and luncheon clubs</u>			
Frozen meals	2.75	2.78	1.09
Hot meals	3.25	4.25	30.77

These charges were agreed by Cabinet in January 2007 following consultation on changes to the meals service.

c) Helpline charges

Social Services sponsored clients	2.80	2.90	3.57
Private subscribers:			
Low initial payment	4.00	4.10	2.50
High initial payment	1.80	1.85	2.78

A review of the helpline service will be undertaken during 2007/2008

d) Residential accommodation

Charges will be increased in accordance with the standard formula agreed by committee based on the estimated cost of a particular unit (including an apportionment of support service charges) divided by estimated occupancy.

e) Respite care

For clients with less than £21,000 savings.

Charges assessed	Charges assessed
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Clients with more than £21,000 savings will continue to pay the full cost charge

f) Home Care Charges

Charges as approved by Cabinet following consultation, effective from March 2007.

Service users on or less than income support plus 25%

Free service	Free service
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Service users with income of more than income support plus 25% are financially assessed to determine level of contribution. Charges in 2006/2007 were calculated on the basis of 75% of disposable income after income and expenditure had been taken into account. This will increase to 100% of disposable income for 2007/2008.

£9.50 per hr up to £85 per week maximum savings	£15.00 per hr up to £250 per week
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Service users with more than £21,000 in savings

Charges to direct payment users are in accordance with the above. Direct payment users who receive funding equivalent to providing for residential accommodation will be charged in accordance with the residential accommodation charges above

g) Day Care Charges

The introduction of charges for Day Care will be the subject of consultation during 2007/2008.

Full day sessions	0	To be determined
Half day sessions	0	To be determined

6. Stanmore Park Children's Centre

Prices have only risen by inflation over the past 4 years. These new charges enable the centre and premise costs of the new location to be met. The prices reflect the staff costs associated with different age groups.

A new service has been developed to support families wanting to return to work with a child aged 1-2. Prices were explored and comparisons with competitors undertaken. The quality and professional standards of staff were taken into account in setting these new prices.

Fees for existing parents - Harrow Employees

Full Week - children aged between 2 to 3	150.00	157.50	5.00
Full Week - children aged between 3 to 5	150.00	157.50	5.00

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PEOPLE FIRST			
Full Day - children aged between 2 to 3	33.00	34.50	4.55
Full Day - children aged between 3 to 5	33.00	34.50	4.55
Sessional rates - children aged between 2 to 3	21.00	22.50	7.14
Sessional rates - children aged between 3 to 5	21.00	22.50	7.14
<u>Fees for new parents - Harrow Employees</u>			
Full Week - children aged between 1 to 2	0.00	250.00	New charge
Full Week - children aged between 2 to 3	150.00	180.00	20.00
Full Week - children aged between 3 to 5	150.00	180.00	20.00
Full Day - children aged between 1 to 2	0.00	50.00	
Full Day - children aged between 2 to 3	33.00	36.00	9.09
Full Day - children aged between 3 to 5	33.00	36.00	9.09
Sessional rates - children aged between 1 to 2	21.00	30.00	42.86
Sessional rates - children aged between 2 to 3	21.00	24.00	14.29
Sessional rates - children aged between 3 to 5	21.00	24.00	14.29
A commitment was made to Harrow employees not to increase costs above inflation in the first year of operation at the new premises. As increases have only reflected inflation over the last four years, thus honouring this commitment, fees now need to be increased to reflect the additional costs of the new premises.			
<u>Fees for existing parents - Private</u>			
Full Week - children aged between 2 to 3	180.00	190.00	5.56
Full Week - children aged between 3 to 5	180.00	190.00	5.56
Full Day - children aged between 2 to 3	46.50	48.00	3.23
Full Day - children aged between 3 to 5	46.50	48.00	3.23
Sessional rates - children aged between 2 to 3	29.00	30.50	5.17
Sessional rates - children aged between 3 to 5	29.00	30.50	5.17
<u>Fees for new parents - Private</u>			
Full Week - children aged between 1 to 2	0.00	310.00	

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PEOPLE FIRST			
Full Week - children aged between 2 to 3	180.00	239.00	32.78
Full Week - children aged between 3 to 5	180.00	239.00	32.78
Full Day - children aged between 1 to 2	0.00	65.00	
Full Day - children aged between 2 to 3	46.50	48.00	3.23
Full Day - children aged between 3 to 5	46.50	48.00	3.23
Sessional rates - children aged between 1 to 2	29.00	33.00	13.79
Sessional rates - children aged between 2 to 3	29.00	30.50	5.17
Sessional rates - children aged between 3 to 5	29.00	30.50	5.17

7. Supporting People

Under guidance from the ODPM charges are made for long term housing support services. This is predominately in sheltered housing in Harrow, with some schemes for learning disability (LD). It should be noted that the charges in HRA sheltered accommodation are payable only by tenants not eligible for financial support, where the tenancy commenced after 1 April 2003.

All clients are assessed under Fairer Charging to determining the level of support charge that should be paid.

Supporting People charges will generally stay the same for 2007/08 because the charge that people pay relates to the contract price that the Council pays the provider and generally this isn't going to change particularly with the LD contracts. The contract price can go up or down depending on negotiations e.g. the charge for LBH sheltered accommodation reduced in 2006/07 in line with the contract price reduction.

The Council is currently reviewing the Older People's and LD contracts and the result may be a 2% uplift in some of the contract prices in 2007/08. If this was the case then this will impact on the new contract price and hence the support charge however some of the reviews will not be concluded until March and so the charges cannot be confirmed until then.

All supporting people charges come back into the ringfenced supporting people pot and so do not benefit the General Fund.

1. Anchor – Weall Court	4.92	4.92	0.00
2. Anchor – Oakmead Court	3.74	3.74	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
PEOPLE FIRST			
3. Asra – Willow Court	18.44	18.44	0.00
4. HAPS – Toorack Road	230.41	230.41	0.00
5. HAPS - Brampton Grove	230.41	230.41	0.00
6. HAPS – Somerset Road	230.41	230.41	0.00
7. HAPS – Pinner Road	230.41	230.41	0.00
8. HAPS – Radcliffe Road	230.41	230.41	0.00
9. HAPS – Uppingham Avenue	230.41	230.41	0.00
10. HAPS - Rayners Lane	230.41	230.41	0.00
11. HAPS – Brampton Grove	230.41	230.41	0.00
12. HAPS – Kenton Lane	230.41	230.41	0.00
13. Harrow Churches – Gillian House	19.33	19.33	0.00
14. Harrow Churches – Richards Close	12.80	12.80	0.00
15. Harrow Churches – St. Barnabas	18.82	18.82	0.00
16. Harrow Churches - Wolstenholme	21.75	21.75	0.00
17. Harrow Consortium – 53 Welldon Crescent	161.59	161.59	0.00
18. Harrow Consortium – 51 West Avenue	275.68	275.68	0.00
19. Harrow Support Living – 56 Welldon Crescent	110.66	110.66	0.00
20. PCHA – Cymberline Court	30.52	30.52	0.00
21. PCHA - Kemble House	4.78	4.78	0.00
22. PCHA – Radnor Court	2.89	2.89	0.00
23. Pinner House	12.83	12.83	0.00
24. Sanctuary – Duncan House	11.10	11.10	0.00
25. Network - Parkfield House	11.76	11.76	0.00
26. Stanmore Christian – Elizabeth Gardens	12.59	12.59	0.00
27. Warden Housing – Minstrel Court	4.16	4.16	0.00
28. Warden Housing – Rothwell Court	4.93	4.93	0.00
29. Warden Housing – Alexandra Court	16.62	16.62	0.00
30. Hestia [previously Strutton]	89.21	89.21	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>1. Parks and Open Spaces</u>			
Fee changes for allotment gardens require 12 months statutory notice to existing tenants.			
(a) Golf Courses:			
Public play green fees are set by Pinner Hill and Stanmore Golf Clubs as part of the lease.			
Pinner Hill - Lease Rental Income	110,000.00	110,000.00	0.00
Stanmore - Lease Rental Income	80,024.00	80,024.00	0.00

Notes to charges

(b) Multi Sports Facilities charges are set by the Sport Centre Management Group at each centre to encourage the development of each centre and may be varied with time to encourage off peak use etc.

(c) Bowls Club card holders may play on any Council Bowling Greens in organised competitions on production of their club membership card.

(d) Clubs booking Football, Rugby and Cricket pitches for a whole season are allowed up to six additional dates, other than Saturdays, Sundays and Bank Holidays free of charge in lieu of bookings which may be cancelled by the Council because of adverse ground conditions. No other compensation will be granted. Matters ancillary to the letting of a facility (such as the supply of hot water to showers) are maintained to the best of the Councils ability and any complaint in respect of these matters will be investigated as soon as possible after notification, but will not be considered as grounds for compensation or for extra games.

(e) Schools and organisations registered with the Youth and Community Service are granted the use of outfield cricket, junior football, rugby, netball, basketball and rounders pitches at half the normal charges if booked through the organisation or school concerned provided 75% of clubs' teams playing comprise of players under 16 years of age. In the case of concessions regarding tennis, these are to apply to not more than one-third of the courts at any one time, and to be applied to the total period during which the concession operates.

(f) Reduced Charges (Tennis) for use before 5 p.m. Monday - Friday (except Bank Holidays) are allowed to Organisations affiliated to the Youth and Community Services and students attending full time at educational establishments (certificate to be produced). The charge is 50% of the adult rate.

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

Current 2006-2007 £	Proposed 2007-2008 £	Change %
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URBAN LIVING

(g) Pavilion tea rooms may be hired on weekdays during the hours a Park is open to the general public, clubs and associations for a previously approved purpose at a rate £5.40 per hour.

(h) Registered Pre School Groups may, once all permissions and approvals have been sought and obtained, hire for approved purposes pavilion tearoom facilities. They will be charged for mornings or afternoons within the hours the park is open at a rate £2.70 per hour. This reduction reflects the Council's recognition of the need for nursery places for the benefit and betterment of the local community.

<u>2. Tree Donations (Parks & Highways)</u> (Increase to reflect full recovery of costs)	41.00	160.00	290.24
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3. Allotment Gardens

Separate charges are made in respect of the plot rental and water charges that are both related to the size of the plot.

Rent of plot per 25.29sq ms (equivalent to a pole)	3.20	3.30	3.12
Concessions	1.30	1.35	3.85
Water charge per 25.29 sq ms (equivalent to a pole) (concessions do not apply)	0.90	1.00	11.11

Games and use of Apparatus in Recreation
Grounds, Parks and Open Spaces

4. Tennis

(Increases to reflect charges from a franchised service)

Weekly advanced bookings restricted to one hour only

(a) Hard Court Adult per hour	4.30	4.45	3.49
(b) Hard Court Junior per hour	2.15	2.25	4.65

5. Rounders Pitch

(Increases to reflect full cost recovery)

Per hour	9.50	15.00	57.89
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6. Football, Gaelic Football and Rugby

(Increases to reflect 60% of the cost recovery)

(a) Seasonal Pitch Letting (29 week season 1 match per week)

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Monday - Saturday (per season) (exempt VAT)	914.00	1,092.00	19.5
Sunday, Bank Holiday (per season) (exempt VAT)	1,138.00	1,360.00	19.5
(b) Occasional Letting (per Match)	80.00	96.00	20.0
(c) Seasonal Junior Pitch Letting (1 match per week)			
Monday - Saturday (per season) (exempt VAT)	503.00	601.00	19.5
Sunday, Bank Holiday (per season) (exempt VAT)	703.00	840.00	19.5
(d) Seasonal Junior Pitch Letting (1 match per week)			
Without Council Changing Accommodation			
Monday - Saturday (per season) (exempt VAT)	367.00	439.00	19.6
Sunday, Bank Holiday (per season) (exempt VAT)	540.00	645.00	19.4
(e) Occasional Junior Let (per match)	45.00	54.00	20.0
(f) Occasional Junior Pitch Letting (per match)			
Without Council Changing Accommodation	33.00	40.00	21.2
(g) Use of shower and dressing room without use of pitch when available (per team)	28.00	34.00	21.4
(h) Football/Rugby Exclusive Use	2,050.00	2,450.00	19.5
<u>7. Cricket Pitches</u>			
(Increases to reflect 60% of the cost recovery)			
(a) Seasonal Lettings of 1 Day Per Week per 22 week season (exempt VAT) exempt VAT)	1,510.00	1,804.00	19.5
(b) Occasional Letting Per Day	82.00	98.00	19.5
(c) Cricket exclusive use	2,648.00	3,164.00	19.5
<u>8. Providing straight running track as required in Park</u>			
(Increases to reflect full cost recovery)			
Per hour	49.00	68.00	38.78
<u>9. Pitch & Putt</u>			
(Increases to reflect charges from a franchised service)			
Fee per round (including use of clubs and ball)			

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
(a) Adults	4.10	5.70	39.02
(b) Concessions	2.15	3.00	39.53
(c) Returnable Deposit	3.25	3.50	7.69

10. Bowls

(Increases to reflect 60% of the cost recovery)

Season Letting	4,320.00	5,162.00	19.5
Use of green mat, slip and woods per hour per player	4.30	5.20	20.9

11. Harrow Leisure Centre

Fees & Charges are subject to the partnership agreement with Leisure Connection and will be set in accordance with the details of that Agreement, which will be reviewed annually by both Leisure Connection and the Council in accordance with the management arrangements involving key portfolio holders.

12. Sports Playing Fields (Education Season)

Football / Rugby Seasonal Saturday (31 week season 1 match per week)	961.00	1,148.00	19.5
Football / Rugby Seasonal Sunday	1,196.00	1,429.00	19.5
Football / Rugby Casual (per match)	80.00	96.00	20.0
Football / Rugby Junior Casual (per match)	45.00	54.00	20.0
Football / Rugby Seasonal Saturday	527.00	632.00	19.9
Football / Rugby Seasonal Sunday	744.00	889.00	19.5
Cricket Seasonal (18 week season 1 match per week)	1,400.00	1,673.00	19.5
Cricket Casual (per match)	82.00	98.00	19.5

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>13. Cemetery Fees</u>			
In accordance with current policy, cemetery fees are doubled (as shown in the schedule) when the deceased was not a resident of the Borough at the time of death. The exception to the levy of double fees relates to persons in residential homes provided or financially supported by the Authority who are thus considered as Borough residents for the purpose of cemetery fees and charges irrespective of the actual address of the Residential Accommodation.			
For the purposes of verifying any information supplied, the address of the deceased given will be checked against the Electoral register. In the absence of registration double fees will automatically apply unless the family concerned can supply documentary evidence that the deceased was resident at the given address at the time of death.			
<u>(a) Lawn and Traditional Sections And Cremation Plots</u>			
<u>Exclusive right of burial inc. Deed of Grant and Number</u>			
<u>Tablet</u>			
Stillborn or child (Resident)	286.00	300.00	4.90
Stillborn or child (Non resident)	572.00	600.00	4.90
Over 12 Years old (Resident)	1,120.00	1,175.00	4.91
Over 12 Years old Non resident)	2,240.00	2,350.00	4.91
Interment Fee			
Stillborn or Child (Resident)	146.00	153.00	4.79
Stillborn or Child (Non resident)	292.00	306.00	4.79
Over 12 Years old (Resident)	440.00	461.00	4.77
Over 12 Years old (Non resident)	880.00	922.00	4.77
Oversized coffin/casket surcharge over 700mm (27") wide	0.00	600.00	New charges
Memorial Rights			
Lawn Section (Resident)	170.00	178.00	4.71
Lawn Section (Non resident)	0.00	356.00	New charges
Traditional Section (Stillborn or Child Resident)	170.00	178.00	4.71
Traditional Section (Stillborn or Child) (Non resident)	0.00	356.00	New charges
Traditional Section (Over 12 years old) (Resident)	340.00	356.00	4.71
Traditional Section (Over 12 years old) (Non resident)	0.00	712.00	New charges

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>(b) Re-Opened Graves-Inc excavation, preparation, Backfilling of grave, and attendance of staff at Interment</u>			
Interment Fee			
Stillborn or Child (Resident)	146.00	153.00	4.79
Stillborn or Child (Non-resident)	292.00	306.00	4.79
Over 12 Years old (Resident)	440.00	461.00	4.77
Over 12 Years old (Non-resident)	880.00	922.00	4.77
Oversized coffin/casket surcharge over 700mm (27") wide	0.00	600.00	New charges
<u>(c) Public Graves in which the exclusive right of burial has not been purchased.</u>			
Stillborn (Resident)	0.00	0.00	
Under 12 Years old (Resident)	146.00	153.00	4.79
Stillborn or Child (Non-resident)	292.00	306.00	4.79
Over 12 Years old (Resident)	440.00	461.00	4.77
Over 12 Years old (Non-resident)	880.00	922.00	4.77
Oversized coffin/casket surcharge over 700mm (27") wide	0.00	600.00	New charges
<u>(d) Muslim Section - exclusive right of burial inc. Deed of Grant and Number.</u>			
Resident	1,120.00	1,175.00	4.91
Non-resident	2,240.00	2,350.00	4.91
Interment Fee			
Resident	440.00	461.00	4.77
Non-resident	880.00	922.00	4.77
Oversized coffin/casket surcharge over 700mm (27") wide	0.00	600.00	New charges
Memorial Rights (Resident)	170.00	178.00	4.71
Memorial Rights (Non resident)	0.00	356.00	New charges
<u>(e) Greek Orthodox Section—exclusive right of burial inc. Deed of Grant and Number Tablet</u>			
Resident	1,120.00	1,175.00	4.91

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Non-resident	2,240.00	2,350.00	4.91
Interment Fee			
Resident	440.00	461.00	4.77
Non-resident	880.00	922.00	4.77
Traditional Section (Stillborn or Child resident)	170.00	178.00	4.71
Traditional Section (Stillborn or Child) (Non resident)	0.00	356.00	New charges
Traditional Section (Over 12 years old) (Resident)	340.00	356.00	4.71
Traditional Section (Over 12 years old) (Non resident)	0.00	712.00	New charges
Oversized coffin/casket surcharge over 700mm (27") wide	0.00	600.00	New charges
<u>(f) Cremation plots - exclusive right of burial inc. Deed of Grant and Number Tablet</u>			
Resident	286.00	300.00	4.90
Non-resident	572.00	600.00	4.90
Interment Fee			
Resident	146.00	153.00	4.79
Non-resident	292.00	306.00	4.79
Memorial Rights (Resident)	170.00	178.00	4.71
Memorial Rights (Non resident)	0.00	356.00	New charges
<u>(g) Cremated Remains-Full size Plot - exclusive right of burial inc. Deed of Grant and Number Tablet</u>			
Resident	1,120.00	1,175.00	4.91
Non-resident	2,240.00	2,350.00	4.91
Interment Fee			
Resident	146.00	153.00	4.79
Non-resident	292.00	306.00	4.79
Memorial Rights (Resident)	170.00	178.00	4.71
Memorial Rights (Non resident)	0.00	356.00	New charges

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>(h) Cremated Remains-Existing Grave</u>			
Interment of ashes in existing grave where the exclusive right of burial has been previously purchased.			
Resident	146.00	153.00	4.79
Non-resident	292.00	306.00	4.79
<u>(i) Option to purchase grave space</u>			
This fee is not refundable but the sum paid is deducted from the eventual cost of the exclusive right of burial.			
	300.00	310.00	3.33
<u>(j) Memorials</u>			
The erection of all memorials is subject to the approval of the Council. The appropriate fee (if not already paid) must accompany each application.			
(i) Erection of Headstone, kerb stones etc in traditional sections only.	340.00	356.00	4.71
Memorial Rights (Non resident)	0.00	712.00	New charges
(ii) Erection of Headstone, Kerbs stones etc, in Children's traditional sections only. (Resident)	170.00	178.00	4.71
Memorial Rights Headstone, Kerbs stones etc, in Children's traditional sections only (Non resident)	0.00	356.00	New charges
(iii) Erection of a vertical memorial in lawn sections (Resident)	170.00	178.00	4.71
Memorial Rights vertical memorial in lawn sections ((Non resident)	0.00	356.00	New charges
(iv) Erection of Cremation Memorial cremation plots only)	0.00	130.00	New charges
Memorial Rights Cremation Memorial (Non resident)	0.00	260.00	New charges
(v) Provision of a flat plaque or flower container on a Public grave	88.00	92.00	4.55
(vi) Replacement of a flat plaque by an upright memorial	170.00	178.00	4.71

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
(vii) Conversion of a flat plaque to a vertical headstone style memorial	61.00	64.00	4.92
(viii) Provision of an additional flat plaque	87.00	91.00	4.60
(ix) Replacement of a flat plaque by one of a larger size.	87.00	91.00	4.60
(x) Additional inscription to existing memorials.	57.00	59.00	3.51
(xi) Alterations or additions to existing memorials.	57.00	59.00	3.51
<u>(k) Sundry Fees</u>			
(i) Certificate of burial	45.00	47.00	4.44
(ii) Transfer of exclusive right of burial.	45.00	47.00	4.44
(iii) Copy of deed of grant of burial rights.	32.00	33.00	3.13
(iv) Cancellation or postponement of a previously arranged interment	126.00	132.00	4.76
(vi) Manual depth test in a grave space on request.	45.00	47.00	4.44
(vii) Admin charge for memorial permission re-application memorial permission	0.00	45.00	New charges
(viii) Oversized coffin/casket surcharge over 700mm (27") wide	0.00	600.00	New charges
<u>(l) Search Fees (Genealogy)</u>			
(fees are subject to VAT)			
To search the Cemetery records for an existing grave upon request			
(i) From 1950 to current date	61.00	64.00	4.92
(ii) From opening of Cemetery to 1950 for first hour	61.00	64.00	4.92
(iii) For every subsequent hour thereafter	51.00	53.00	3.92
(iv) Further search where applicable (per hr)	40.00	40.00	0.00

(m) Monumental Masons

To search records on request from Masons for a grave purchased after 1950 irrespective of the date of the last interment the above fees in item "l" do not apply.

To search records on request from Masons for a grave purchased before 1950 where an interment has been carried out in the preceding 5 years of the date of the request the above fees in "l" do not apply.

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

Current 2006-2007 £	Proposed 2007-2008 £	Change %
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URBAN LIVING

To search records on request from Masons for a grave purchased before 1950 where an interment has not been carried out in the preceding 5 years of the date of the request the above fees in item "I" WILL APPLY.

(n) Funeral Directors

The charges in item "I" do not apply to Funeral Directors who are arranging an interment in an existing grave. However for Funeral Directors seeking information for the purposes of memorial works the above fees in item "I" WILL APPLY in the same manner as for Monumental Masons.

**14. Supervision Charges: Sections 38, 278
Highways Act 1980
and S106 Town & Country Planning Act 1990**

Minimum fee where the value of works is less than £2,000	133.00	133.00	0.00
Amounts in excess of £2,000, Min. dependent on complexity.	6%	6%	

The Council undertakes the supervision of new estate roads that are the subject of a Section 38 Agreement providing for their adoption and highway works associated with new development. The level of charges for works in excess of £2,000 in value, being calculated on a percentage basis, takes into account rising costs.

15. Licences for Projections over the Highway 654.00 **654.00** **0.00**
Section 177 Highways Act 1980

The Council issues licences for canopies and any other projection over the highway, and incurs ongoing administration/inspection costs for which an initial lump sum of £500 is normally charged.

16. Carriage Crossings

Administration and Supervision Fees	60%	60%	
A charge for provision of estimates for construction of a vehicle crossing refundable if application proceeds.	25.00	25.00	0.00

17. Street Works Licence

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Statutory fees under Regulations of the New Roads & Street Works Act 1991 to give companies or individuals temporary status as a statutory undertaker to enable excavations within the public highway.			
Thames Water Utilities Ltd offer an "at cost" service to individuals under Section 75 of the Act. As a licensed utility company, they would not require a street works licence.			
VAT exempt	477.00	490.00	2.73
Where officers involvement exceeds the statutory functions, as required by the terms of the licence, additional time will be charged at an hourly rate	100.00	100.00	0.00
Minimum charge 1/2 hour	50.00	50.00	0.00
<u>18. Damage to footpaths, street lighting etc</u>			
Recharges for damage caused to footpaths/street lighting/street furniture (administration on-cost added to direct contractor cost).			
<u>Cost Of works (Administrative costs)</u>			
£0 to £1,000	35% or minimum £35.00	35% or minimum £35.00	0.00
£1,001 to £2,000	30% or minimum £310.00	30% or minimum £310.00	0.00
£2,001 and over	25% or minimum £515.00	25% or minimum £515.00	0.00
<u>19. Small Bus Permits</u>			
Transport Act 1985 S.19	24.00	24.00	0.00
<u>20. Memorial Seats On the Highway</u>			
Charge for the supply and installation of a standard highway seat (1.8m) as a memorial, dedication or sponsored gift, including the supply and fixing of commemorative plaque.	661.00	700.00	5.90

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>21. Civic Centre Lettings (Increases to reflect recovery of part of the direct overheads)</u>			
All lettings are zero rated for VAT. Prices are for three-hour minimum session			
<u>Council Chamber:</u>			
Mon-Fri	149.00	160.00	7.38
Each Additional Hour	51.00	55.00	7.84
Saturday	190.00	204.00	7.37
Each Additional Hour	64.00	69.00	7.81
Sunday	241.00	259.00	7.47
Each Additional Hour	81.00	87.00	7.41
<u>Committee Rooms 1& 2, or Gallery:</u>			
Mon-Fri	102.00	110.00	7.84
Each Additional Hour	35.00	38.00	8.57
Saturday	134.00	144.00	7.46
Each Additional Hour	45.00	48.00	6.67
Sunday	168.00	181.00	7.74
Each Additional Hour	55.00	59.00	7.27
<u>Committee Rooms 3, 4, 5, or 6:</u>			
Mon-Fri	69.00	74.00	7.25
Each Additional Hour	24.00	26.00	8.33
Saturday	88.00	95.00	7.95
Each Additional Hour	31.00	33.00	6.45
Sunday	105.00	113.00	7.62
Each Additional Hour	36.00	39.00	8.33
<u>Members' Lounge (By Special Arrangement):</u>			
Mon-Fri	134.00	144.00	7.46
Each Additional Hour	45.00	48.00	6.67
Saturday	160.00	172.00	7.50
Each Additional Hour	53.00	57.00	7.55
Sunday	205.00	220.00	7.32
Each Additional Hour	69.00	74.00	7.25
TV. & Video, or OHP & Screen	15.00	16.00	6.67

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Flipchart	8.00	9.00	12.50
<u>Community Safety and Maintenance Services</u>			
<u>22. Special Refuse Collection</u>			
(Increases reflect full cost of recovery)			
1 to 3 recyclable items (e.g. white goods etc.)	20.00	25.00	25.00
1 non-recyclable item	25.00	30.00	20.00
2 to 3 non-recyclable items	40.00	45.00	12.50
4 to 7 non-recyclable items	60.00	70.00	16.67
Hourly rate (Minimum charge of one hour)	120.00	140.00	16.67
Note:			
(1) Half price concessions for residents in receipt of pension credit, income support, or who qualify for an assisted collection			
(2) Three (securely tied) black refuse sacks are counted as one item. (Maximum weight per bag = 10 kg)			
<u>23. Clinical Waste Collections</u>			
10 bags (Inclusive of VAT)	80.00	85.00	6.25
<u>24. Supply of Wheeled Bins – Sales</u>			
(Inclusive of VAT)			
(Increases reflect full cost of recovery)			
240 Litre Waste Bin	80.00	85.00	6.25
240 Litre Brown / Blue Bin	25.00	30.00	20.00
1,100 Litre bin (flats, new developments)	330.00	350.00	6.06
Green Box	0.00	5.00	New Charge
Green Lid	3.00	3.00	0.00
Kitchen Bins	4.50	5.00	11.11
Composter	0.00	FOC	
1280 litre recycling bin	0.00	420.00	New Charge

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>25. Trade Refuse (Inclusive of VAT)</u>			
(Increases reflect full cost of recovery and landfill tax changes)			
Supply pack of 10 blue sacks	26.00	34.00	30.77
Supply pack of 50 blue sacks	115.00	150.00	30.43
120 Litre bin	4.60	5.50	19.57
240 Litre bin	5.60	7.00	25.00
360 Litre bin	7.00	8.70	24.29
660 Litre bin	11.50	14.80	28.70
1,100 Litre bin	16.00	20.50	28.13
1280 Litre Bin	0.00	22.50	New Charge
Paladin	14.50	17.40	20.00
Additional trade collection - not on scheduled day	0.00	Double standard charge	
Separate collection of cardboard (1100 or 1280 litre Bin)	0.00	7.00	New Charge
Replacement 120/240 litre trade bin	0.00	80.00	New Charge
Replacement 360 litre trade bin	0.00	120.00	New Charge
Replacement 660 litre trade bin	0.00	375.00	New Charge
Replacement 1100/1280 litre trade bin	0.00	375.00	New Charge
Reinstatement of suspended trade contract	0.00	100.00	New Charge
Provision of replacement key	0.00	50.00	New Charge
Clearance of wheeled bin (domestic, recycling or trade) reported by crew (I.e. "Heavy" or "contaminated" etc.)			
"2 wheeled" bin	20.00	21.00	5.00
"4 wheeled" bin	0.00	42.00	New Charge

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>26. Civic Amenity Site</u>			
(Increases reflect full cost of recovery and landfill tax changes)			
Disposal of trade waste (per tonne)	120.00	140.00	16.67
Minimum charge	30.00	35.00	16.67
Disposal of Green waste or cardboard (per tonne)	50.00	50.00	0.00
Minimum charge	10.00	10.00	0.00
Disposal of Scrap Metal (per tonne)	FOC	FOC	
<u>27. Public Conveniences</u>			
A.P.C. charges	0.20	0.20	0.00
<u>28. Car Parking Charges (Based on current predictions of recovery, any increases in charges is likely to lead to a reduction in usage and income)</u>			
<u>(a) On- street charges</u>			
Zone A			
Bridge Street - Pinner	0.50	0.50	0.00
Pinner Road - North Harrow	0.40	0.40	0.00
Station Road - North Harrow	0.40	0.40	0.00
Zone B - Stanmore			
Buckingham Parade	0.50	0.50	0.00
Church Road	0.50	0.50	0.00
Merrion Avenue	0.25	0.25	0.00
Converdale Close	0.40	0.40	0.00
Zone C - Wealdstone			
Sandridge Close	3.40	3.40	0.00
Headstone Drive	0.30	0.30	0.00
Zone CA's	0.30	0.30	0.00
Zone D - K - Harrow			
Greenhill Way, Lyon Rd, St.John's Rd	0.50	0.50	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Tarriff A	0.40	0.40	0.00
Tarriff B	0.40	0.40	0.00
Tarriff D	0.40	0.40	0.00
Tarriff E	0.40	0.40	0.00
Station Road by Civic Centre	0.40	0.40	0.00
High Mead(s)	0.40	0.40	0.00
Zone P - Harrow			
Rosslyn Crescent(s)	0.40	0.40	0.00
Zone R			
<u>Harrow</u>			
Woodlands Road	0.40	0.40	0.00
Chrystal Way(s)	0.40	0.40	0.00
Bonnerfield Lane(s)	0.40	0.40	0.00
Flambard Road(s)	0.40	0.40	0.00
Zone M			
<u>South Harrow</u>			
Northolt Road	0.50	0.50	0.00
Other Road(s)	0.40	0.40	0.00
<u>Rayners Lane</u>			
All Bays excepts those listed below	0.40	0.40	0.00
Alexandra Aveneue	0.40	0.40	0.00
Imperial Drive East-side	0.40	0.40	0.00
Village Way East - North side	0.40	0.40	0.00
Stage 2- Rayners Lane	0.40	0.40	0.00
<u>Kenton Road - Harrow</u>			
Kenton Road	0.30	0.30	0.00
<u>Sudbury</u>			
Greenford Road (s)	0.20	0.20	0.00
Rosebank Avenue (s)	0.20	0.20	0.00
Fernbank Avenue (s)	0.20	0.20	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Zone T			
<u>Edgware</u>			
Edgware (s)	0.40	0.40	0.00
 <u>(b) Off-street Parking</u>			
Zone A			
Chapel Lane - 8.00am - 6.30pm			
Mon - Sat per hr	0.70	0.70	0.00
Mon - Sat over 6 hrs	10.00	10.00	0.00
Love Lane - 8.00am - 6.30pm			
Mon - Sat per hr	0.70	0.70	0.00
Mon - Sat over 6 hrs	10.00	10.00	0.00
Waxwell Lane - 8.00am - 6.30pm			
Mon - Sat per hr	0.70	0.70	0.00
Zone B			
The Broadway 8.00am - 6.30pm Sat only per hr	0.50	0.50	0.00
Zone C			
Palmerston Rd 8.00am - 6.30pm Mon-Sat per hr	0.50	0.50	0.00
Peel House 7.30am - 8.30pm Mon-Sat first hour free	0.50	0.50	0.00
Zone D			
Davy House 8.30am - 6.30pm Mon-Sat upto 2hrs	1.80	1.80	0.00
10.00am - 6.00pm Sun upto 2hrs	1.80	1.80	0.00
Each Addnl hour	1.10	1.10	0.00
Gayton Rd - 12 midnight-6.30pm Mon-Fri	3.40	3.40	0.00
- 12 midnight-6.30pm Sat	2.40	2.40	0.00
- 10am-6pm Sun	2.40	2.40	0.00
Greenhill Rd - 8.30am-6.30pm Mon-Sat	1.80	1.80	0.00
-10.00am-6.00pm Sun 1st 2hrs	1.80	1.80	0.00
Each Addnl hr	1.10	1.10	0.00
Greenhill Way - 8.30am-6.30pm Mon-Sat	2.30	2.30	0.00
- 10am-6pm Sun 1st 2hrs	2.30	2.30	0.00
Each Addnl hr	1.20	1.20	0.00
Queens House Multi -12 midnight-6.30pm Mon-Fri	3.40	3.40	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
12 midnight-6.30pm Sat	2.40	2.40	0.00
10am-6pm Sun	2.40	2.40	0.00
St Johns Road - 8.30am-6.30pm Mon-Sat	1.80	1.80	0.00
-10.00am-6.00pm Sun 1st 2hrs	1.80	1.80	0.00
Each Addnl hr	1.10	1.10	0.00
Vaughan Road - 8.30am-6.30pm Mon-Sat	1.30	1.30	0.00
2hrs			
-10.00am-6.00pm Sun 2hrs	1.30	1.30	0.00
- 8.00am-6.30pm Mon-Sat 4hrs	1.80	1.80	0.00
-10.00am-6.00pm Sun 4hrs	1.80	1.80	0.00
- 8.00am-6.30pm Mon-Sat 6hrs	2.30	2.30	0.00
-10.00am-6.00pm Sun 6hrs	2.30	2.30	0.00
- 8.00am-6.30pm Mon-Sat over 6hrs	2.80	2.80	0.00
-10.00am-6.00pm Sun over 6hrs	2.80	2.80	0.00
Belmont Circle	Free	Free	0.00
Cambridge Rd - 8.00am-6.30pm Mon-Fri 1st	0.40	0.40	0.00
hour free & per hr			
- 8.00am-6.30pm Mon-Fri over 4hrs	3.00	3.00	0.00
Grimsdyke	Free	Free	0.00
Kingshill Drive	Free	Free	0.00
Portland Crescent	Free	Free	0.00
 <u>(c) On Street Residents Permits (exl Vat)</u>			
<u>Residents Permits: Annual Charges</u>			
1st vehicle	40.00	40.00	0.00
2nd Vehicle	50.00	50.00	0.00
3rd Vehicle	70.00	70.00	0.00
4rd Vehicle	115.00	115.00	0.00
Environmentally Friendly Vehicles	Free	Free	0.00
 <u>(d) On Street Visitors Permits (Exl Vat)</u>			
Zone A Pinner & North Harrow	10.00	10.00	0.00
Zone B Stanmore	10.00	10.00	0.00
Zone C Wealdstone	10.00	10.00	0.00
Zone CA Shared with Wealdstone	10.00	10.00	0.00
Zone G Harrow	10.00	10.00	0.00
Zone H Harrow	10.00	10.00	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Zone L Rayners lane	10.00	10.00	0.00
Zone M South Harrow	10.00	10.00	0.00
Zone N Sudbury	10.00	10.00	0.00
Zone S Other roads in South Harrow	10.00	10.00	0.00
Zone TA Edgware (S)	10.00	10.00	0.00
Zone D, E, F, J, K Harrow	15.00	15.00	0.00
Zone P Harrow	15.00	15.00	0.00
Zone R Harrow	15.00	15.00	0.00
Zone TA Edgware	15.00	15.00	0.00
<u>(e) Off - Street Business Permits (Car Parks)</u>			
<u>Pinner, Harrow, Wealdstone, North Harrow,</u>			
Reg. No. specific: 3 Mths (excl. VAT)	225.00	225.00	0.00
Reg. No. specific: 6 Mths (excl. VAT)	275.00	275.00	0.00
Reg. No. specific: Annual (excl. VAT)	400.00	400.00	0.00
<u>(e) On - Street Business Permits</u>			
<u>Stanmore</u>			
Reg. No. specific: 3 Mths (excl. VAT)	225.00	225.00	0.00
Reg. No. specific: 6 Mths (excl. VAT)	275.00	275.00	0.00
Reg. No. specific: Annual (excl. VAT)	400.00	400.00	0.00
Company: per annum (exc. VAT)	525.00	525.00	0.00
<u>(f) On-Street business Permits</u>			
<u>Edgware</u>			
Reg specific 12 months	300.00	300.00	0.00
<u>29. Road Traffic Regulation</u>			
1. Parking dispensation	11.50	12.00	4.35
2. Suspension of parking places.	28.00	29.00	3.57
<u>30. Miscellaneous Planning Charges</u>			
(a) Harrow Unitary Development Plan			
Harrow UDP (2004)	27.00	27.60	2.22
Harrow UDP Map (Only)	11.00	11.30	2.73

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Commercial Developments Pipeline	4.20	4.30	2.38
Industrial Estates - List of companies	4.20	4.30	2.38
Large Employers Listing	4.20	4.30	2.38
Housing Monitoring Schedules (Twice Yearly)	22.00	22.50	2.27
UDP Inquiry Inspector's report (2003)	11.00	11.30	2.73
 <u>(b)2001 Census Publications</u>			
Individual Ward/Borough Profiles	1.00	1.00	0.00
 <u>(c) Conservation and Historic Building Publications</u>			
Mount Park Estate	9.00	9.20	2.22
Pinnerwood Park Estate	8.50	8.70	2.35
Canons Park Estate	4.10	4.20	2.44
Pinner Hill Estate	4.10	4.20	2.44
West Towers	4.10	4.20	2.44
Harrow Park	6.00	6.10	1.67
South Hill Avenue	6.00	6.10	1.67
Harrow on the Hill Village	8.50	8.70	2.35
Roxborough Park and the Grove	6.00	6.10	1.67
Sudbury Hill	8.50	8.70	2.35
Stanmore Hill	4.10	4.20	2.44
East End Farm	4.10	4.20	2.44
Kerry Farm	4.10	4.20	2.44
 <u>(e)Enquiries from External Solicitors and Officer Site Visits</u>			
Officers Time - Minimum Charge			
First Half Hour	52.00	54.00	3.85
Second Half Hour	52.00	54.00	3.85
Charge per Hour or part thereafter	105.00	110.00	4.76

31.New Build Domestic

(Increases in April and October in 2006/7 now comparable with the private sector)

Prices on application from Building Control Services email: bcontrol@harrow.gov.uk

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>32.Small Domestic Buildings Building Control</u>			
(Increases in April and October in 2006/7 now comparable with the private sector)			
Garages < 40m2			
Plan (inc VAT)	50.00	50.00	0.00
Inspection (inc VAT)	150.00	150.00	0.00
Building Notice (inc VAT)	200.00	200.00	0.00
Regularisation Application (No VAT)	204.25	204.25	0.00
Extensions < 10m2			
Plan (inc VAT)	400.00	400.00	0.00
Inspection	No Charge	No Charge	0.00
Building Notice (inc VAT)	400.00	400.00	0.00
Regularisation Application (No VAT)	408.52	408.52	0.00
Extensions 10-40m2			
Plan (inc VAT)	150.00	150.00	0.00
Inspection (inc VAT)	450.00	450.00	0.00
Building Notice (inc VAT)	600.00	600.00	0.00
Regularisation Application (No VAT)	612.77	612.77	0.00
Extensions 40-60m2			
Plan (inc VAT)	195.00	195.00	0.00
Inspection (inc VAT)	585.00	585.00	0.00
Building Notice (inc VAT)	780.00	780.00	0.00
Regularisation Application (No VAT)	796.60	796.60	0.00
Work Based on Estimated Cost of Work.(table3)			
The fee for this type of work increases as costs rise.With the exception of first band for estimated cost of work upto £2000(see below), no further increase in the fee base is recommended, as there is a risk of losing this work to private sector competition. Estimated cost of work upto £2000	220.00	220.00	0.00
Application and Decision Notices S106 Agreements and TPO's	7.50	7.50	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
Other Documents Relating to Applications:			
A4 Black & White	0.10	0.10	0.00
A3 Black & White per copy	0.20	0.20	0.00
Additional Building Control Completion Certificates	42.00	42.00	0.00
 <u>33.Planning Pre Application Advice</u>			
(i) Formal Advice (by meeting, followed up in writing) on			
major scale/complexity	1,000.00	1,500.00	50.00
(ii) Formal Advice (by meeting, followed up in writing) on			
medium scale/complexity	500.00	750.00	50.00
(iii) Follow up charges based on hourly rates for officer attendance	Hourly rate of officer	Hourly rate of officer	
(iv) Planning Advice Team written advice per item	100.00	100.00	0.00
(v) Repeat requests for advice	75.00	75.00	0.00
Administration and Monitoring of Section 106 Agreements			
(i) When a monetary contribution is included in the agreement	5% of the overall cost value of the agreement up to a maximum of £50,000.00	5% of the overall cost value of the agreement up to a maximum of 50,000.00	0.00
(ii) In the absence of any monetary contribution	500.00	500.00	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
<u>34. Copy Plans</u>			
A4 Extracts (Photocopies)	1.00	1.00	0.00
A3 Extracts (Photocopies)	2.00	2.00	0.00
A2 Extracts (Microfilm)	3.50	3.60	2.86
Full Size Plans	25.50	26.10	2.35
Planning Applications Received Lists	205.00	209.70	2.29
All the above are subject to Standard Rate VAT			

35. Home Improvement Agency (HIA) Fees

The HIA was historically managed and funded jointly between the Authority and a Housing Association. A fee for assisting the client where work has been undertaken is charged. The total fee is 5% of the cost of all works.

Proposed HIA Fee structure:

a) Jobs designed and supervised. % charged on the cost of all works	5%	5%	0.00
b) Jobs where no design works required, e.g. Starlift, minor adaptation etc. but still arranged and supervised. % charged on the cost of all works	15%	15%	
c) Jobs where external Architect/Surveyor appointed. % charged on the cost of all works	13%	13%	
	5%	5%	

Note:

All fees above are subject to a Minimum Fee of £150 on all works

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING</u>			
It is proposed that 1% of fees received by the HIA are passed to the HIA Hardship fund. Use of the money would be at the discretion of the HART Manager or Senior Surveyors (subject to the agreement of an appropriate authorised signatory) and would include:- - Staying Put Grant (for recipients of a means tested benefit) with a repair of £500 or less - Small repair bills - Contributing towards larger bills where a loan is not feasible - As an advance for essential fees (repayable if work proceeds). - Home Energy Efficiency Scheme shortfall. - Provision of materials for Handyperson Scheme. - Assistance for any other case of hardship where other assistance cannot be obtained. In all cases there must be no other appropriate source of financial help.	1%	1%	
<u>36.Civic Centre Visitors Car Park Charges</u> (Increases to deter illegitimate users of the car park)			
Up to 1 Hour	0.00	0.60 New	
		Charges	
Up to 2 Hours	0.60	1.00	66.67
Up to 3 Hours	1.00	3.00	200.00
Upto 6 Hours	4.00	5.00	25.00
6-24 Hours	6.00	10.00	66.67

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
COMMUNITY SAFETY SERVICES			
Fees have been maximised to benchmark and market rate as far as possible. The majority of fees have been increased to maximise cost recovery. Fees for frequently requested services have been increased above inflation while those with little or no requests have been left unchanged. All licence and registration fees are outside the scope of VAT. All other fees include VAT except where stated.			
1. Pest Control			
Rats and Mice			
Domestic premises (per treatment, upto three visits)	37.60	39.00	3.72
Commercial premises	86.95	90.00	3.51
Large jobs: per hr per operative as priorities allow	86.95	90.00	3.51
Wasps			
Colony killed but nest not removed	49.35	51.00	3.34
Additional colony treated at the same time as the initial treatment	10.50	10.50	0.00
Service free of charge in domestic premises for cases of financial hardship as priorities allow.			
Insect Pests			
(a) Bed bugs			
Domestic premises only	86.95	90.00	3.51
(b) Cockroaches			
Domestic premises only			
Insecticidal spray	74.00	Deleted	N/A
Bait Stations (for two sequential visits to one premises)	98.70	102.00	3.34

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Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
(c) Pharaohs Ants			
Domestic premises	86.95	90.00	3.51
Service offered at discretion of the Local Authority.			
Commercial premises	86.95	90.00	3.51
Minimum charge as priorities allow. This charge is due to resource constraints, when it may not be possible to offer this service in the case of large block treatments.			
<u>2. Condemnation Certificate for Food Considered Unfit for Human Consumption</u>			
The fee is per half hour .The fee reflects the cost of undertaking the service	64.00	67.10	4.84
<u>3. Amendments to Registers</u>			
Where a fee can be charged, the fee reflects the cost of undertaking the service	33.00	34.65	5.00
<u>4. Training Courses</u>			
Outside Scope of VAT			
a) Foundation Certificate in Food Hygiene or Health & Safety	64.00	67.20	5.00
b) Foundation Certificate in Food Hygiene exam resit	16.00	16.75	4.69
c) Basic Food Hygiene Update – Level 1	40.00	41.96	4.90
d) Intermediate Food Hygiene Course (3 Days)	180.00	187.20	4.00
e) Intermediate Food Hygiene Course Exam Re-sit	115.00	120.10	4.43
f) Intermediate Course reduced fee for Harrow staff linked to the training of Social Services staff in food hygiene.	56.00	58.80	5.00
g) Intermediate Course reduced fee for Harrow staff, (exam re-sit at cost)	36.00	37.75	4.86
h) Advanced Food Hygiene Course (5 Days)	450.00	472.00	4.89

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Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
i) Advanced Food Hygiene Course Exam Re-sit	120.00	125.80	4.83
j) Advanced Course reduced fee for Harrow Teachers linked to the training of Harrow school pupils in food hygiene.	55.00	57.70	4.91
k) Advanced Course reduced fee for Harrow Teachers, Exam re-sit (at cost)	35.00	36.75	5.00
l) Half Day Course	36.00	37.75	4.86
m) Full Day Course	62.00	65.10	5.00
n) Foundation Certificate in Food Hygiene taught in a client's own premises within the Borough. Up to a maximum of 25 persons per course. Additional charges for any travel outside the borough, subject to full recovery of costs and administration.			
o) National Certificate for Personal License Holders, level 2 qualification. Course provided by external tutor		160.00	New Charge
<u>Increase in fees reflects market conditions and is equivalent to other training providers.</u>			
Standard fee for up to 15 candidates	700.00	734.94	4.99
Additional fee per candidate over 15 (subject to maximum of 25 persons)	32.00	33.50	4.69

All courses are offered subject to the availability of staff to undertake the work, in addition to their normal duties. The costs of the main courses have held at the present level for some years to bring them back in line with the charges made by neighbouring authorities. The increases proposed are in line with the charges made by other providers.

Concessionary discounts for local authority catering staff, bona-fide charities, the unemployed etc. at 25% off standard charge.

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
<u>5. Food Hygiene Trainer Packs</u>			
The Training Pack was produced and updated by the Health Promotion Team in the Environmental Health Division. It is intended that packs would chiefly be sold to candidates on the Council's Advanced Food Hygiene Course.			
a) New Packs	94.00	98.70	5.00
b) Packs to Harrow Schools (at cost) outside the scope of VAT	53.00	55.64	4.98
c) Computer based Training Pack	160.00	168.00	5.00
It is proposed to market a Trainer Pack based on a system developed for internal use. The charge is at a level based on equivalent products, but will be reviewed in future years in the light of sales.			
<u>6. Copies of entries on Public Register</u>			
Where a fee can be charged, this charge is where the extraction of data from a computer or other data source requires the processing of records, or search of records to provide a copy (excluding the Food Premises Register). Charges have been retained at current levels in the light of advice on charging from the Information Commissioner. A waiver of fees may be given in the same circumstances as requests for Environmental Information (see section 17 below).	3.50	3.65	4.29
Copy charge per A4 page	0.10	0.11	10.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

Current 2006-2007 £	Proposed 2007-2008 £	Change %
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URBAN LIVING - ENVIRONMENTAL HEALTH**7. Copies of entries on Food Premises Register**

Under the Food Premises (Registration) Regulations 1991 members of the public can inspect the register held by the Council free of charge, but a charge may be made for providing copies of entries. The information held on the register may be of particular interest to commercial concerns for promotional mail-shots, etc. The fee scale reflects this while not being onerous to enquirers seeking information about specific premises. The charges are in line with those of other Authorities. The Register contains in the order of 1,100 entries.

Prices have been held this year as there have no recent requests for these copies.

a) Single entry (up to 100 entries)	3.00	3.15	5.00
b) Part Register (101-300 entries)	274.00	287.65	4.98
c) Part/Whole Register (301-last entry)	711.00	746.50	4.99

8. Hypnotism Entertainments under the Hypnotism Act 1952

In as far as the Hypnotism Act permits, the Council uses entertainments licensing procedures for processing and determining authorisations for hypnotism entertainments. In addition the model conditions issued by the Home Office, with any necessary changes to take account of variations in premises or the nature of the event, will be attached as conditions on any authorisation. While there is no record of such entertainments licensed within the borough, the following basis for licences is being retained pending a wider review. Licence fees are being retained at their historic level for the present time.

Hypnotism Entertainments do not fall under the new Licensing Act 2003. Licensing Act fees are statutory and are shown on the other listing.

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
Capacity (maximum permitted) number of persons			
Up to 100	662.00	662.00	0.00
101 – 200	1,338.00	1,338.00	0.00
201 – 300	1,976.00	1,976.00	0.00
301 – 400	2,635.00	2,635.00	0.00
401 – 500	3,314.00	3,314.00	0.00
501 – 600	3,921.00	3,921.00	0.00
601 – 700	4,600.00	4,600.00	0.00
701 – 800	5,249.00	5,249.00	0.00
801 – 900	5,667.00	5,667.00	0.00
901 – 1,000	6,629.00	6,629.00	0.00
1,001 – 1,500	9,796.00	9,796.00	0.00
1,501 – 2,000	13,121.00	13,121.00	0.00
Additional charges for extension of hours beyond 11pm 10% of scale fee plus 1% for each day of extension. Prices for larger capacities on application			
Open space in local authority occupation & shopping centres	430.00	430.00	0.00
Duplicate Licence	31.00	31.00	0.00
Variation or transfer of Licence:			
(a) Where public advertisement is required 10% of scale fee for Licence concerned.			
(b) In all other cases	54.00	54.00	0.00
Reduced licence fee for registered Charities, religious organisations and other similar bodies where statutory fee exemption not applicable.	114.00	114.00	0.00
(b) Occasional Licences			
1st Day Charge -estimated Capacity (persons)			
Up to 100	70.00	70.00	0.00
101 - 200	145.00	145.00	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
201 - 300	215.00	215.00	0.00
301 - 600	399.00	399.00	0.00
601 – 1,000	769.00	769.00	0.00
1,001- 5,000	1,213.00	1,213.00	0.00
Additional Days Charge - estimated capacity (persons)			
Up to 100	15.00	15.00	0.00
101 - 200	30.00	30.00	0.00
201 - 300	43.00	43.00	0.00
301 - 600	81.00	81.00	0.00
601 – 1,000	158.00	158.00	0.00
1,001- 5,000	217.00	217.00	0.00
Prices for larger premises on application			
For one or more occasions within a period of one month			
Open space in local authority occupation and shopping centres	84.00	84.00	0.00
Nominal fee for community event by non-profit making organisation.	33.00	33.00	0.00
Reduced fee for registered charities, religious and voluntary organisations and similar bodies.	84.00	84.00	0.00
Nominal fee for events on premises operated by the Council where entertainment is given free.	57.00	57.00	0.00
Nominal Fee for occasional variation of an annual Licence			
First day	33.00	33.00	0.00
Additional days	25.00	25.00	0.00
Additional days in one calendar month	25.00	25.00	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
or $\frac{1}{12}$ of the annual fee for application in that month, whichever is the lower.			
Nominal Fee for occasional variation of an annual Licence in circumstances where the Council requires public advertisement of the application.	10% of annual Licence scale fee	10% of annual Licence scale fee	
<u>Licensing fees for Health and Animal Controls</u>			
A separate fee element for veterinary inspection or other specialist inspection has been introduced for all Animal related licences to ensure recovery of costs from commercial premises seeking licences, gain clarity of charging and reflect partnership work. The fixed fee element covers the Council's costs and any changes in the veterinary inspection fee are no longer at the Council's risk.			
<u>9. Animal Boarding Establishments</u>			
(Animal Boarding Establishments Act 1963)			
(a) Initial Registration (min. fee)	144.00	148.00	2.78
(b) Renewal	95.00	98.00	3.16
plus fee for approved veterinary or other specialist inspection			
<u>10. Dangerous Wild Animals</u>			
(Dangerous Wild Animals Act 1976)			
(a) Initial Registration	187.00	192.00	2.67
(b) Renewal	149.00	153.00	2.68
plus fee for approved veterinary or other specialist inspection			
<u>11. Performing Animals</u>			
(Performing Animals (Regulations) Act 1925)			
(a) Initial Registration	69.00	71.00	2.90
(b) Renewal	36.00	37.00	2.78
(c) Certificate	12.00	12.00	0.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
plus fee for approved veterinary or other specialist inspection.			
<u>12. Pet Shops</u>			
(Pet Animals Act 1951)			
(a) Initial Registration (min. fee)	170.00	175.00	2.94
(b) Renewal	121.00	124.00	2.48
plus fee for approved veterinary or other specialist inspection.			
<u>13. Riding Establishments</u>	55.00	56.00	1.82
(Riding Establishments Act 1964)			
plus fee for approved veterinary inspection			
<u>14. Poisons</u>			
(Poisons Act 1972)			
(a) Inclusion of person on list of those entitled to sell poison	47.00	48.00	2.13
(b) Alteration of list	17.00	17.00	0.00
(c) Retention of name on list in any year subsequent to post entry	47.00	48.00	2.13
d) Entry of name in respect of more than one set of premises for each additional set.	47.00	48.00	2.13
(e) Retention of name in respect of each additional set.	47.00	48.00	2.13
<u>15. Breeding Establishments for Dogs</u>			
(Breeding of Dogs Act 1973)			
(a) Initial Registration	170.00	175.00	2.94
(b) Renewal	117.00	120.00	2.56
plus fee for approved veterinary inspection.			
<u>16. Massage and Special Treatment Establishments</u>			
Special Treatments			
(a) Grant of a new licence	237.00	243.00	2.53
(b) Renewal of licence	118.00	121.00	2.54

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
(c) Transfer of a licence	80.00	82.00	2.50
(d) Variation of licence	48.00	49.00	2.08
Ear Piercing Only			
(a) Grant of a new licence	102.00	105.00	2.94
(b) Renewal of licence	53.00	54.00	1.89
(c) Transfer of a licence	47.00	48.00	2.13
(d) Variation of licence	39.00	40.00	2.56

A review will be undertaken to benchmark fees with other authorities and ensure that the council's inspection and licensing costs are recovered. Conclusions from the review will be reported separately to elected members.

17. Environmental Information

Under the Environmental Information Regulations the Council is required to provide information regarding land, premises, environmental conditions, etc. Access to most information is in most circumstances free of charge. However reasonable charges can be made for supplying information and this can be made conditional on payment of that charge. Charges, where levied, will be chiefly for the copying of documents. An officer time charge is also approved to provide for more detailed work, for example the review or preparation of reports, letter, opinions, etc. Charges for copying have been revised in the light of recent advice from the Information Commissioner on charging.

The Council also receives periodic requests for information, which do not fall under the remit of the above regulations. The same fee is applied to the provision of such information to reflect the cost of providing this information but not at excessive cost to the person requesting the information.

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
The charging structure provides for the waiver of fees for information provided to individuals and organisations of a charitable nature. In this way the charging structure is not intended to be detrimental to such persons or bodies with a genuine interest in the local environment.			
Minimum charge:			
Allowing a half hour of officer time (outside scope of VAT)	43.00	44.75	4.07
Additional time:			
2nd half hour (outside scope of VAT)	43.00	44.75	4.07
Charge per hour or part thereafter (outside scope of VAT)	86.00	90.30	5.00

Fees for copies:

A4 photocopy (where copying has to be put out to a commercial company, fees are the commercial copy costs plus any costs to the council.)	0.20	0.10	-50.00
A2 copy from microfilm	5.10	Deleted	0.00

In circumstances where the information is being requested by an individual member of the public or by an organisation of a bona fide charitable nature, the fee for the first half-hour may be waived. Where there is no charge for research, the fee for copies of documents may also be waived.

18. Health and Safety Information per hr or part of hr

Under section 28 of the Health and Safety of work Etc Act 1974 the Authority can be requested to provide a statement of fact or provide information with regard to investigations undertaken by the Council, for which it may make a reasonable charge. The fee reflects the precedence set by the Health and Safety Executive for information provided under this legislation.	27.00	44.75	65.74
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HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
<u>19. Health Certificates</u>			
Certain companies request health certificates for foods being exported outside the EC (outside the scope of VAT).	37.00	38.85	5.00
<u>20. Houses in Multiple Occupation Licensing Scheme - per application</u>			
New basis for fees to reflect changes in national licensing legislation for houses in multiple occupation (Housing Act 2004).	613.36	629.00	2.55
<u>21. Sex Shops</u>			
Initial Application for Annual License fee for a Sex Shop licence	4,500.00	4,724.50	4.99
Renewal fee for a Sex Shop licence	3,500.00	3,674.65	4.99
<u>22. Immigration Inspections</u>			
The Council receives a number of requests each year to inspect properties for immigration purposes and provide a letter to the British High Commission that the accommodation is fit for human habitation and will not be overcrowded with the proposed occupancy. This is not a statutory undertaking and we are able to charge for this service. As part of value for money studies, benchmarking of the service is to be undertaken and the fee reviewed. A separate report will be made to elected members.			
Inspection of property and provision of report for immigration purposes. Includes VAT at standard rate	94.00	97.00	3.19
<u>23. Scrap Metal and Salvage</u>			
The Vehicle (Crime) Act 2001 and associated Motor Salvage Operators Regulations 2002 introduced controls essentially similar to the Scrap Metal legislation. A fee is payable.	163.00	167.00	2.45

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
<u>24. National Certificate for Personal Licence Holders</u>			
This course is offered as a service to local small business using an external trainer on a commercial, income earning basis but at a competitive price.		160.00	New Charge
<u>25. Highways Enforcement</u>			
Skip (per month)	23.00	24.00	4.35
Skip Renewal (per month)	11.50	12.00	4.35
Building Materials on the highway - first month (includes £100 deposit on site - refundable subject outstanding damage to highway)	156.00	160.00	2.56
Renewal (per month)	56.00	60.00	7.14
Scaffolding Licence - initial 3 months (includes £100 deposit on site - refundable subject outstanding damage to highway)	156.00	160.00	2.56
Renewal (per 3 months)	56.00	60.00	7.14
Hoarding Licence - initial 3 months (includes £100 deposit on site - refundable subject outstanding damage to highway)	156.00	160.00	2.56
Renewal (per 3 months)	56.00	60.00	7.14
Inspection of Hoarding (One time charge only)	23.00	24.00	4.35
<u>26. CCTV Fees</u>			
Under the Data Protection Act 1988, Solicitors and members of the public are entitled to view recordings with an option to purchase a copy.			
Viewing: The Data Commissioner has ruled that the fee for viewing of recordings must be a universal sum of £10.00.	10.25	10.00	-2.44
Copying and Purchase of a recording	Cost plus 15%	Cost plus 15%	

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
<u>URBAN LIVING - ENVIRONMENTAL HEALTH</u>			
Charge to insurers of recordings regarding road traffic incidents. (New charge, service provided subject to staff availability).		50.00	New Charge

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
HOUSING			
<u>1.Charges for Bed and Breakfast Accommodation</u>			
The charging policy for 2007-2008 will be to recharge cost of Bed and Breakfast provision to persons eligible for Income Support and to people not on Income Support but who would qualify for full Housing Benefit.			
People not on Income Support are currently charged a reduced sum. This practice also applies to people who would not qualify for full Housing Benefit.	138.00	141.00	2.17
Students who do not qualify for Housing Benefit, used to be charged an amount equivalent to the Housing Benefit disregard for Student Accommodation (£28.97 in London and £20.04). This disregard was discontinued when student loans were introduced, but the B& B charge has continued with the original charge being adjusted by annual inflation increments.	31.00	32.00	3.23
<u>Charges for Furniture Storage</u>			
The Council has a statutory responsibility to ensure belongings of homeless persons in temporary accommodation are secure. People are encouraged to make own arrangement however a reasonable fee is charged to support those who cannot make own arrangement. Harrow introduced a charge for storing furniture in 2001 under its policy to tighten control on agreeing to store goods. For a number of years this encouraged most households to make their own arrangements. The charge has not been increased since it was introduced. However we are now receiving an increasing number of requests for the Council to take goods to store and it is therefore proposed that the charge be increased to £10 per week for all new placements.	5.00 p.w.	10.00 p.w.	100.00

HARROW COUNCIL

Proposed non statutory fees and charges from 1 April 2007

	Current 2006-2007 £	Proposed 2007-2008 £	Change %
HOUSING			
<u>2.Hostels</u>			
Charges for Vernon Lodge, which is managed by Paddington Churches Housing Association (PCHA). Although under the agreement PCHA are able to increase by inflation the Association has agreed not to impose an increase for 2007-08.			
Single Room	203.53	203.54	0.00
Double Room	203.54	203.54	0.00
Triple Room	227.19	227.19	0.00
Quad Room	245.69	245.69	0.00
Flatlet	634.28	634.28	0.00
The charges for Anmer Lodge will remain the same until the end of the lease and nomination agreements (31.01.08).			
Single room	65.00	65.00	0.00
Double room	95.00	95.00	0.00
Triple room	160.00	160.00	0.00